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Manual

# **Lawson Portal Training Manual**

**V10 Power User  
Basics for Infor  
Lawson Intro to  
Lawson for Total  
Beginners  
Introduction to  
Payroll Entry  
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**Services | Infor**

**Lawson:**

**Administering Users**

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Reporting - Keck  
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Introduction to**

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## **Lawson ERP System Software**

*V10 Power User Basics  
for Infor Lawson*

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Manual 1. Introduction  
to Payroll Entry 2.  
SEMS Verification 3.  
PS33 (Payroll Entry) 4.  
Employee Reference  
Screens a. HR11  
(Employee) - A free  
PowerPoint PPT  
presentation (displayed  
as a Flash slide show)  
on [PowerShow.com](http://PowerShow.com) -

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id: 3f9e4f-MzY0N

*Intro to Lawson for  
Total Beginners*  
Lawson Basic  
Navigation and  
Reporting Page 2 Hot  
Keys Shortcut key  
combinations for  
performing specific  
actions in the Portal, on  
Forms, and in Reports:  
Lawson Portal Perform  
Submit Action F12  
Perform Close/Cancel  
Action Esc Perform  
Refresh Action

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Ctrl+Shift+F5 Perform  
Delete Action

Ctrl+Shift+D Perform  
Next Action

Ctrl+Shift+N

## *Introduction to Payroll Entry*

Infor Education Infor  
Lawson Course

Catalog. Infor

Education training is  
structured into three  
levels: ... subscriptions  
and onsite training.

Infor tracks the usage  
and will report the

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dollars utilized and remaining balance. The Infor Campus Card the best option for a convenient, flexible and cost- ...

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Manual Logging in to  
Beacon Budget 1. Go  
to the Beacon System



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Portal at  
<https://beacon.usc.edu>.  
2. Use your  
“med.usc.edu”  
credentials to login, not  
your USC ITS  
KFS/shibboleth login  
credentials. 3. Choose  
the “Budgeting”  
system (golden yellow  
oval).

*Lawson Portal - Dallas*  
LawsonGuru.com is an  
independent user-  
driven community  
offered as a free

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service by Decision Analytics to users of Lawson Software and Infor products. John Henley, an esteemed thought-leader in the Lawson ERP community, provides content and consulting experience for Lawson Software products, including: Lawson S3 Applications, Lawson System Foundation (LSF9), Lawson Business Intelligence (LBI)

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*Infor ERP Software  
Training | Education  
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*Lawson: Administering  
Users Training  
Workbook*

Introduction to Payroll  
Entry This manual  
provides information  
needed to enter payroll  
for each location. This  
manual replaces any  
other Payroll Manual  
you may have at your

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location. As you review this manual, please make note of any questions you may have and feel free to contact your payroll specialist.

*PPT - Lawson Payroll  
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PowerPoint ...*

When companies are considering an enterprise resource planning (ERP) system, the short list usually includes SAP and

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Oracle. However, to many people's surprise, Lawson Software offers an ERP system that has been ranked as the number one ERP software product for cost per user by the Aberdeen Group.

*Infor Documentation*

Unable to load because the single sign-on component cannot be initialized. System Administrator: please

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make sure your servlet container is running properly and/or ...

*Employee Onboarding Manual -  
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New to Lawson? Not sure where to start? We have had a request for this course so many times that we couldn't put it off any longer. Join us for this 50 minute webinar and learn everything you ...

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such as Infor Rich Client, Infor Smart Office, Infor Ming.le, Infor Lawson for Infor Ming.le, Infor Lawson Add-ins, Infor Lawson Mobile applications, Infor Lawson Mobile Supply Chain Management (MSCM), and Infor Lawson

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Delta Global Staffing  
Associate Onboarding  
Manual | 8 • Click on  
“Create an Account”  
and fill out all required  
information • Check  
the email address you  
entered during  
registration for  
verification of

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Access Infor Lawson  
link to access the login  
for both Financial and  
Employee Self- Service  
(ESS) applications  
using normal employee  
DPS credentials for  
entry. 5. Navigation -  
Infor Lawson Home  
Page

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Infor TechEd is a technical hands-on training conference that offers a unique opportunity for customers and partners to collaborate and learn directly from Infor product experts and developers. Each event includes product-focused breakout tracks, open labs,

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keynotes, and  
networking.

## *Introduction to Lawson ERP System Software*

Hi Dennis, welcome to  
the Lawson  
community! Lawson's  
documentation is  
available on their  
support site, and  
includes user manuals  
for all of their  
applications. Most  
organizations also  
develop process-  
specific documentation

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unique to their organizations as part of their implementation, using "conference room pilot" (CRP) scripts as the starting ...

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